

# SALTHOUSE PARISH COUNCIL

Councillors,

You are summoned to attend Salthouse Parish Council Meeting, which will take place on Monday 8<sup>th</sup> July 2024 at 7pm at British Columbia Hall.

## AGENDA

### SALTHOUSE PARISH COUNCIL MEETING

**1. Welcome**

**2. Apologies for absence**

**3. To receive declarations of interest and requests for dispensations by Councillors in any of the agenda items listed.**

**4. Public Participation**

An opportunity for members of the public to raise questions or concerns – limited to 15 minutes (3 minutes per person).

**5. Agree minutes of meeting held on 20 May 2024, and discuss any matters arising.**

**6. To receive reports presented by District and County Councillors**

**7. Parish Matters**

Playing Field – agreement to install the signs more robustly.

Catchwater Creek – water testing

Mobile Phone Mast

Clerks Report

- Gov.uk email addresses, training for the Clerk 18 July 2024
- Laptop now installed with Microsoft word
- CilCa training postponed until 2025
- Website training for the Clerk and Chair

**8. Code of Conduct for Councillors**

To agree to adopt the code, as previously circulated.

**9. Planning**

North Norfolk District Council, Ref:PF/24/1137 – Demolition and removal of chimney on rear roof slope of dwelling. Application: no objections submitted.

Code of Parking -

**10. Highways**

Committee to be updated following site visit from Steve White, Highways, Norfolk County Council. (email previously circulated).

**11. Financial Matters**

Account Balance as at 31 May 2024      £7,110.00

**Invoices paid**

NALC domain names (11 June 2024)      £84.40

**Invoices to be paid**

Fortify247 (upgrading parish laptop)      £119.98

British Columbia Hall hire      £160.00

ROSPA Annual Inspection      £93.60

J Wright Grass Cutting      £ 470.00

L Harper Clerk Salary/expenses      £841.86

## **12. Budget Review**

To review the agreed budget against proposed new expenses.

Website Training for the Clerk and Chair	£ 90.00
Bike Racks	£ 444.00
Delivery Cost	TBC
Bollards x 4	£ 600.00

## **13. Future Meeting Dates**

Proposed to move to 2 monthly, second Monday of the month.

9<sup>th</sup> September 2024

11<sup>th</sup> November 2024 (Budget approval by the council and set Precept for coming year)

13<sup>th</sup> January 2025

10<sup>th</sup> March 2025

Any urgent business can be discussed by calling an XO meeting.