

SALTHOUSE PARISH COUNCIL

To all members of Salthouse Parish Council

You are summoned to attend Salthouse Parish Council Meeting, which will take place on Monday
17th March 2025 at 7pm at British Columbia Hall.

Mrs L Harper

Clerk to Salthouse Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA SALTHOUSE PARISH COUNCIL

- 1. To consider for approval the minutes of the Parish Council meeting held on 3 February 2025. To consider any matters arising from the minutes (for information only) not included on the agenda.**
- 2. To consider apologies for absence.**
- 3. To record declarations of interest from members in any item to be discussed and to consider requests for dispensations.**
- 4. To allow public participation limited to 15 minutes (3 minutes per person).**
- 5. County and District Council Reports**
 - 5.1 To receive any reports/updates from County Councillor and District Councillor
- 6. Planning**
 - 6.1 To receive any planning applications and decisions
 - 5 Bard Hills Barns, Purdy Street, Salthouse - Conversion of barns to five dwellings without complying with condition 2 (approved plans) of planning permission RV/24/1651. Deadline for comments 20/03/2025
 - 6.2 Updates on live planning applications
 - 6.3 Other planning matters (for information only)
- 7. Finance**
 - 7.1 To consider list of payments for approval and note bank balance (list attached).
 - 7.3 To approve installation cost of the bike racks £600.
 - 7.2 To receive any other financial matters (for information only).
- 8. Parish Matters**
 - 8.1 To receive report on sports field and children's play area.
 - 8.2 To consider village green maintenance
 - 8.3 To receive update on the trod
 - 8.4 To receive update on allotments
 - 8.5 To consider proposed response to TRO Beach Road
 - 8.6 To consider proposed response to Pilot of a Community Resilience Tool
- 9. Correspondence**
 - 9.1 To receive any other correspondence (for information only).
- 9. To receive any other business (for information only) and items for the next agenda.**
- 10. To note the date of the next meeting: Monday 12 May 2025, 7pm British Columbia Hall.**

FINANCIAL STATEMENT

AGENDA ITEM 7

PAYMENTS FOR APPROVAL AT MARCH MEETING

100930	North Norfolk District Council	£ 56.76
100931	Mr D McNally	£ 277.00
100932	Mr Adam Jones	£ 123.99
100933	L Harper Clerk Salary/Expenses	£ 485.44

FINANCIAL STATEMENT

Community Account as at 31 January 2025	£7275.10
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Signed by Chair

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Signed by Clerk

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Date

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Date

AGENDA ITEM 8

8.5 Proposed response to TRO Beach Road

SALTHOUSE PARISH COUNCIL

DRAFT

RESPONSE TO TRO ISSUED TO BEACH ROAD

Salthouse Parish Council have considered the plan to restrict parking on both sides of the road and on the road itself for 20 metres south of the box junction.

We understand the need for emergency vehicles to have the room to be able to turn.

We are happy to have the 20 metres restriction.

Our concerns are for the motorhomes that will park along the narrowest part of the road, making passing difficult and could cause obstructions.

To assist in making this a workable option, we would like the wording on the signage to be changed. At present it states motorhomes are welcome on to Beach Road, this causes many difficulties with access, especially during the summer months, with some staying overnight.

We suggest new signs be erected that state something of a more factual message eg. No Wild Camping Allowed.

AGENDA ITEM 8

8.6 Proposed response to Pilot of a Community Resilience Tool

SALTHOUSE PARISH COUNCIL

DRAFT

PILOT OF A COMMUNITY RESILIENCE TOOL

North Norfolk District Council recently asked local villages about their action plan if there was a flood or another emergency.

For Salthouse, a Flood Plan has been in place since 2012. Two flood wardens (Andrew and Donald) are fully versed in procedures and action needed in the event of a flood.

Currently Salthouse does not have an emergency plan, which may be something the parish council in consultation with village residents would like to consider.

An Emergency plan would need to consider

- People – who is in the village, how mobile are they
- Resources – what do we need to ensure we can act in the event of an emergency, volunteers, equipment, do we have a rescue centre? What alternatives are available if electric supply fails? What if the phone systems go down?
- Communication – how do we contact people to let them know what is happening and what/where to go. Who contacts the emergency services?
- Post event actions – what have we learned from previous emergencies? What do we need to ensure the emergency plan is effective? Training? Different levels of action from advising people of an incident to evacuation.

It is proposed that Salthouse discuss possible plans to be drafted and consulted on.